A meeting of the Manatee County Port Authority will be held during a meeting of the Board of County Commissioners of Manatee County Tuesday, October 8, 2019, at 11 am, or as soon as is practicable, in the Patricia M. Glass Commission Chambers on the first floor of the County Administrative Center at 1112 Manatee Avenue West, Bradenton, Florida

MANATEE COUNTY PORT AUTHORITY AGENDA
October 8, 2019 – 11 am

The Manatee County Port Authority may take action on any matter during this meeting, including those items set forth within this agenda. The chairperson, at the option of the chairperson, may take business out of order if the chairperson determines that such a change in the agenda’s schedule will expedite the business of the Port Authority.

CALL TO ORDER
Public Comments

1. Consent Agenda

2. Barge Mooring Piles Installation Change Orders MCPA-CO-001 & MCPA-CO-002

3. Memorandum of Agreement for Additional Dredging of Certain Berthing Areas

Executive Director Comments
Public Comments
Commissioner Comments

According to Section 286.0105, Florida Statutes, any person desiring to appeal any decision made by the Port Authority with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based.

Vanessa Baugh, Chairman
Priscilla Whisenant-Trace, 1st Vice-Chairman; Reggie Bellamy, 2nd Vice-Chairman;
Betsy Benac, 3rd Vice-Chairman; Stephen R. Jonsson, Member;
Misty Servia, Member; Carol Whitmore, Member
October 8, 2019

1. CONSENT AGENDA

   A. Notice of Port Authority Meetings Schedule

   B. Budget Resolution
CONSENT
AGENDA ITEM 1.A.: NOTICE OF PORT AUTHORITY MEETINGS SCHEDULE

BACKGROUND:

The Port Authority, as a special district, is required by Section 189.015 of the Florida Statutes to publish a schedule of the Authority’s regular meetings. The Authority annually adopts a Resolution scheduling its meetings for the fiscal year and has the Resolution published in the Bradenton Herald. It is now appropriate to adopt and publish Resolution PA-20-01, a schedule of the Port Authority’s meetings for fiscal year 2019-2020.

ATTACHMENT:

Resolution PA-20-01 giving notice of Authority meetings.

COST AND FUNDING SOURCE:

N/A.

CONSEQUENCES IF DEFERRED:

Delay in complying with Section 189.015 of the Florida Statutes.

LEGAL COUNSEL REVIEW: Yes

RECOMMENDATION:

Move to adopt Resolution PA-20-01 and instruct the Executive Director of the Port Authority to cause of a copy of said resolution to be published in the Bradenton Herald, in accordance with the requirements of section 189.015, of the Florida Statutes.
RESOLUTION OF THE MANATEE COUNTY PORT AUTHORITY
GIVING NOTICE OF MEETINGS THEREOF.

BE IT RESOLVED by the Manatee County Port Authority that:

1. Regular meetings of said Port Authority shall be scheduled for the 3rd Thursday of each month, except for June and July, beginning at 9 a.m., or as soon thereafter as same may be commenced, in the meeting room on the 3rd floor of the Port Manatee Intermodal Center, 1905 Intermodal Circle, Palmetto, Florida, located at the intersection of South Dock Street and Reeder Road at Port Manatee, north of Palmetto, Florida on U.S. Highway 41. During the month of June and July, there shall be no regular meeting of said Port Authority.

2. Meetings of said Port Authority shall be scheduled for each Tuesday beginning at 9 a.m., or as soon thereafter as same may be commenced, in County Commission chambers on the 1st floor of the Manatee County Administrative Center, 1112 Manatee Avenue West, Bradenton, Florida, during each regularly scheduled Tuesday meeting of the Board of County Commissioners of Manatee County, Florida.

3. Special meetings of said Port Authority may be scheduled to be held in the meeting room on the 3rd floor of the Port Manatee Intermodal Center, 1905 Intermodal Circle, Palmetto, Florida, located at the intersection of South Dock Street and Reeder Road at Port Manatee, north of Palmetto, Florida on U.S. Highway 41; in County Commission chambers on 1st floor of the Manatee County Administrative Center, 1112 Manatee Avenue West, Bradenton, Florida; or any other accessible public facility in Manatee County, Florida as determined from time to time by the Port Authority and publicly announced.

4. Said Port Authority may consider and take action on any matter at a meeting of said Port Authority, including, but not limited to, matters listed on the agenda for a Port Authority meeting if such change in the schedule of the agenda in the discretion of the Chairman will expedite the business of the Port Authority.

5. Pursuant to Section 286.0105 of the Florida Statutes, any person desiring to appeal any decision made by said Port Authority with respect to any matter considered at any meeting thereof will need a record of the proceedings, and for such purpose said person may need to insure that a verbatim record of the proceedings is made, which record includes the testimony, evidence and other matters upon which the appeal is to be based.

6. A copy of this resolution shall be published once in the Bradenton Herald, a newspaper of general paid circulation in Manatee County, Florida, in the section where legal notices and classified advertisements appear.

7. Resolution PA-19-01 adopted October 18, 2018, giving notice of meetings of said Port Authority is hereby canceled.

ADOPTED with a quorum present and voting this the 8th day of October, 2019.

ATTEST: ANGELINA M. COLONNESO MANATEE COUNTY PORT AUTHORITY
CLERK OF CIRCUIT COURT

_________________________________ By: ________________________________
Chairman
October 8, 2019

CONSENT
AGENDA ITEM 1.B: BUDGET RESOLUTION

BACKGROUND:

This resolution budgets for the following capital improvement projects:

- Berth 6 Improvements - $1,380,051 funded 75% by FDOT and $460,017 funded 25% Port’s SIB loan.

- $530,000 for maintenance dredging with the execution of a Memorandum of Agreement being presented along with this budget between the Department of the Army and the Manatee County Port Authority for dredging of certain berthing areas at the Manatee Harbor, Florida Navigation Project.

- $24,000 increase to the barge mooring facility for the addition of two feet mounted tire standoff on each of the fourteen bare steel pipe piles to meet the requirements of the USACE permit.

ATTACHMENT:

Budget Resolution PA-20-02.

COST AND FUNDING SOURCE:

Budgets $1,380,051 of FDOT grant proceeds, $460,017 SIB loan, and $554,000 Port cash

CONSEQUENCES IF DEFERRED:

Delay in budget allocations and commencement of maintenance dredging

LEGAL COUNSEL REVIEW: N/A

RECOMMENDATION:

Move to adopt Budget Resolution PA-20-02.
RESOLUTION PA-20-02
AMENDING THE ANNUAL BUDGET
FOR MANATEE COUNTY PORT AUTHORITY
FOR FISCAL YEAR 2019-2020

WHEREAS, Florida Statutes 129.06, authorizes the Manatee County Port Authority to amend its budget for the current fiscal year as follows:

a) Appropriations for expenditures in any fund may be decreased and other appropriations in the same fund correspondingly increased, provided the total appropriations of the fund are not changed.

b) Appropriations from reserves may be made to increase the appropriation for any particular expense in the same fund, or to create an appropriation in the fund for any lawful purpose.

c) Unanticipated revenues, including increased receipts for enterprise or propriety funds, may be appropriated for their intended purpose, and may be transferred between funds to properly account for the unanticipated revenue.

NOW, THEREFORE, BE IT RESOLVED by the Manatee County Port Authority that the 2019-2020 budget is hereby amended in accordance with Section 129.06, Florida Statutes as described on the attached summary and specified in the budget adjustment batch files which are listed below:

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Batch ID No.</th>
<th>Reference No.</th>
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<tbody>
<tr>
<td>1</td>
<td>BAALA0819A/B</td>
<td>BU19000551</td>
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<td>3</td>
<td>BAALA0819A/B</td>
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ADOPTED with a quorum present and voting this the 8th day of October, 2019.

ATTEST: ANGELINA M. COLONNESO
CLERK OF CIRCUIT COURT

MANATEE COUNTY PORT AUTHORITY

By: _______________________________
BUDGET ADMENDMENT RESOLUTION NO. PA-20-02
AGENDA DATE: October 08, 2019

1) Fund: FDOT – 75%
       SIB Loan – 25%

       Section: Berth 6 Improvements

       Description: Budgets $1,840,068 for the Berth 6 Improvements.

       Batch ID: BAALA0819A/B Reference: BU19000551

2) Fund: Port Cash

       Section: Maintenance Dredging

       Description: Budgets $530,000 for maintenance dredging of port berthing areas.

       Batch ID: BAALA0819A/B Reference: BU19000552

3) Fund: Port Cash

       Section: Barge Mooring Pilings

       Description: Budgets $24,000 for an increase to the barge mooring facility.

       Batch ID: BAALA0819A/B Reference: BU19000553
October 8, 2019

AGENDA ITEM 2.: BARGE MOORING PILES INSTALLATION CHANGE ORDERS MCPA-CO-001 & MCPA-CO-002

BACKGROUND:

On July 23, 2019, the Authority approved the contract between the Manatee County Port Authority and Infrastructure & Industrial Constructors (ICON) in the amount of $210,000 for all necessary labor, equipment and materials of fourteen (14) bare steel pipe piles installation. The original contract price included sales tax for the purchase of construction materials. Change Order MCPA-CO-001 allows the Port Authority to take advantage of provisions of Section 212.08(6), Florida Statutes and Rule 12-A-1.094, Florida Administrative Code, to pay for materials directly thus allowing sales tax cost savings in the amount of $3,602.95. Change Order No. MCPA-CO-002 is submitted for the addition of 2’ mounted tire standoff to meet the requirements of the USACE permit. The net increase of the change orders and the direct material purchase is $23,432.33.

ATTACHMENT:

1. Change Order No. MCPA-CO-001 to the ICON contract for sales tax savings – decrease PO $55,073.73.
2. Purchase order in amount of $51,470.78 to Nucor Skyline Steel LLC reflecting the direct purchase of construction-related materials.
3. Change Order No. MCPA-CO-002 to the ICON contract for tire installations per USACE permit – increase PO $27,035.28.

COST AND FUNDING SOURCE:

Net increase of port cash in the amount of $23,432.33.

CONSEQUENCES IF DEFERRED:

Loss of sales tax savings and delay in project commencement per the permit requirement

LEGAL COUNSEL REVIEW: Yes

RECOMMENDATION:

Move to approve both Change Order No. MCPA-CO-001 and Change Order No. MCPA-CO-002 to the contract between the Manatee County Port Authority and Infrastructure & Industrial Constructors for barge mooring piles to provide for sales tax savings and for the installation of tires per USACE permit requirement for a net decrease of $28,038.45; and approve the issuance of a purchase order to Nucor Skyline Steel LLC in the amount of $51,470.78 for the direct purchase of construction materials.
Manatee County Port Authority  
300 Tampa Bay Way  
Palmetto, FL 34221

Attention: George Isiminger, Senior Director of Planning, Engineering and Environmental Affairs  
Subject: Request for Change Order – Owner Direct Purchase of Pipe Pile  
Re: Proposed Cost

25 September 2019  
No.: MCPA-CO-001

Dear Mr. Isiminger,

Infrastructure and Industrial Constructors SOUTHEAST ("IICON") is pleased to submit this request for budget changes to implement the tax savings available to Port Manatee by utilizing Owner Direct Purchasing of the pipe piles for the reference project.

The requested deductive change reflects removing the pipe piles and associated taxes from the project as discussed in the Preconstruction Meeting on September 20, 2019. This change results in a $55,073.73 deduction from the project budget.

The new Contract Value as a result of this Change Order is $154,926.27.

Sincerely,

Infrastructure & Industrial Constructors SOUTHEAST

Ashley L. Miller, PE
Project Manager

Via: Electronic Mail Delivery  
Cc: M. Chmara, IICON  
G. Thornton, IICON  
C Butz, IICON
# OWNER DIRECT PURCHASE ORDER

**VENDOR:**
Nucor Skyline Steel, LLC  
7380 Sand Lake Rd, Suite 135  
Orlando, FL 32819  
407-622-6001

**PURCHASE ORDER NO:**
NOTE: OUR PURCHASE ORDER NO. MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS PACKAGES, AND CORRESPONDENCES.

**SHIP TO ADDRESS:**
Infrastructure and Industrial Constructors Southeast, Inc.  
Port Manatee  
1705 Piney Point Rd, Berth 14  
Palmetto, FL 34221

**BILL TO:**
Manatee County Port Authority  
Attn: IconSoutheast: Ashley Miller  
300 Tampa Bay Way  
Palmetto, FL 34221

**ICONSE POCC:**
Larry Thornton 941-779-5676  
Ashley Miller 561-815-9690

**PO IS SUBJECT TO CONDITIONS & SPECIFICATIONS BELOW (PER QUOTATION) AND APPROVED SHOP DRAWINGS / SUBMITTALS**

PLEASE NOTE: IN ACCORDANCE WITH OSHA STANDARDS AND THE WRITTEN HAZARDS COMMUNICATIONS PROGRAM OF ICON SOUTHEAST. WE HEREBY REQUEST YOUR SENDING THE PROPER "MATERIAL SAFETY DATA SHEETS" FOR THE APPLICABLE PURCHASED PRODUCTS TO THE SIGNATORY LISTED BELOW OUR SPECIFIED BILLING ADDRESS.

<table>
<thead>
<tr>
<th>ACCOUNT NO.</th>
<th>MATERIAL REQUESTED</th>
<th>PROMISED</th>
<th>PRICE F.O.B.</th>
<th>TERMS</th>
<th>DATE</th>
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<tr>
<th>ITEM #</th>
<th>MATERIAL AND/OR SERVICE</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>UNIT COST</th>
<th>TOTAL PRICE</th>
</tr>
</thead>
</table>
| 1      | 14 - ERW Pipe - 24x0.500 - A2523:  
-3@45.00'  
-3@45.08'  
-1@45.58'  
-1@46.25'  
-1@47.00'  
-2@50.66'  
-1@51.00'  
-1@51.42'  
-1@52.00' | 664.81 | LF | $ 69.60 | 46,270.78 |
| 2      | Shipping per load | 2.00 | ea | $ 2,600.00 | 5,200.00 |

**PLEASE SIGN AND RETURN ONE (1) COPY**

**SUBTOTAL W/O SALES TAX:** $ 51,470.78

**SALES TAX:** 7.00% $ 3,602.95

**SURTAX:** 2.5% First $5k $ -

**TOTAL:** $ 55,073.73

**Note:**

**VENDOR:**  
**REQUISITIONED BY:** Ashley Miller  
Project Manager - Icon Southeast

**BY:**  
**AUTHORIZED BY:**

WITHIN 10 DAYS OF ISSUANCE OF THIS ORDER, SUPPLIER SHALL ACKNOWLEDGE ITS ACCEPTANCE BY SIGNING AND RETURNING ONE (1) COPY. ICON SOUTHEAST HEREBY GIVES NOTICE OF ITS OBJECTION TO ANY TERMS AND CONDITIONS DIFFERENT FROM OR IN ADDITION TO THOSE CONTAINED HEREIN.
Manatee County Port Authority  
300 Tampa Bay Way  
Palmetto, FL 34221

26 September 2019
No.: MCPA-CO-002

Attention: George Isiminger, Senior Director of Planning, Engineering and Environmental Affairs  
Subject: Request for Change Order – Permit Required Pile Standoff Addition  
Re: Proposed Cost

Dear Mr. Isiminger,

Infrastructure and Industrial Constructors SOUTHEAST ("IICON") is pleased to submit this request for the budget changes to the referenced project for the addition of the pile standoff as required in the USACE Permit issued for construction.

The requested additive change reflects the design addition of a 2’ mounted tire standoff to meet the requirements of the USACE Permit issued for this project per the attached sketch. IICON is proposing to install ¾” mild steel, 48” diameter plates with a 24” diameter center hole at each pile location. The plates will be field fitted with gussets to the piling and welded in place. Tractor tires with a 24” Inner Diameter and a 6’ Outer Diameter will be mounted on top of the plates.

The value of this work is $27,035.28. This pricing is presented on the assumption that this work can occur concurrent with pile installation and does not require an additional mobilization of crews or equipment.

Assuming the acceptance of MCPA-CO-001, with a contract deduction of the pipe pile value, the new Contract Value as a result of this Change Order (MCPA-CO-002) is $181,961.55.

Sincerely,

Infrastructure & Industrial Constructors SOUTHEAST

Ashley L. Miller, PE

Ashley Miller  
Project Engineer

Via: Electronic Mail Delivery

Cc: M. Chmara, IICON  
G. Thornton, IICON  
C. Butz, IICON
*Tire elevation subject to minor modification to accommodate barge configuration.
October 8, 2019

AGENDA ITEM 3.: MEMORANDUM OF AGREEMENT FOR ADDITIONAL DREDGING OF CERTAIN BERTHING AREAS

BACKGROUND:

On August 17, 2017, the Authority approved a Memorandum of Agreement (MOA) with the Department of Army (DOA) for the dredging of the berthing areas. Due to shoaling, dredging of the berthing areas must once again be performed. The DOA will soon be soliciting bids for a dredging project and to save substantial costs by utilizing the same dredging company, the Department of Army (DOA) has provided a Memorandum of Agreement. Acceptance of this item will not only allow the Authority to take advantage of DOA’s lowest and best bidder, but provides savings of mobilization, demobilization and other substantial costs that would be associated with a separate bid. The estimated cost is $530,000.

ATTACHMENT:

Memorandum of Agreement between the Department of the Army and the Manatee County Port Authority for Additional Dredging in Connection with Dredging of the Manatee Harbor, Florida Navigation Project - to be provided.

COST AND FUNDING SOURCE:

$530,000 of Port cash

CONSEQUENCES IF DEFERRED:

Delay in dredging port berth areas.

LEGAL COUNSEL REVIEW: Yes

RECOMMENDATION:

Move to approve and authorize the Chairman to execute a Memorandum of Agreement between the Department of the Army and the Manatee County Port Authority for Additional Dredging in Connection with Dredging of the Manatee Harbor, Florida Navigation Project.